

## **Payment to a Guernsey Registered Charity**

**in the calendar year** \_\_\_\_\_ (*insert year*)

I, (*full name*) \_\_\_\_\_

of (*home address*) \_\_\_\_\_

confirm I have made a donation/donations to (*charity name*) \_\_\_\_\_

during \_\_\_\_\_ in the sum of £ \_\_\_\_\_ (*amount in words* \_\_\_\_\_)

of which the amount of the donation/donations qualifying for repayment to the charity is £ \_\_\_\_\_  
(see **Note 1** below).

### **I certify that:**

- (a) **the donation was made to a Guernsey Registered Charity,**
- (b) **the donation was made from income on which I have been charged to income tax in Guernsey and tax has been paid at the individual standard rate of 20% in the year of charge in which the donation was made,**
- (c) **the amount of the donation to the above-named charity has exceeded the minimum level of £500,**
- (d) **my total qualifying donations to all Guernsey Registered Charities during \_\_\_\_\_ (*insert year*) do not exceed £5,000 in aggregate (or £10,000 for a married couple),**
- (e) **the donation was not made under a Deed of Covenant entered into prior to 1<sup>st</sup> January 2010.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Income Tax Reference No. of donor \_\_\_\_\_ Charity Registration No. CH \_\_\_\_\_

**Completed forms should be handed to the charity to which the donation(s) was made.**

**Note 1** – If the amount of this donation means you will have made donations exceeding £5,000 to a Guernsey Registered Charity, or more than one Guernsey Registered Charity in aggregate, in the above year, the total repayment will need to be restricted to £1,250 (i.e. £5,000 net, grossed up to £6,250, at 20% = £1,250).

For example, if you have already certified payments during the year amounting to £4,500 and make a further donation of £1,000, the certificate should show the payment of £1,000 being made but only £500 would be a qualifying donation (i.e. £5,000 less the £4,500 already certified).